

**PISD Technology Responsible Use Guidelines (RUG)**

**As a STUDENT of Palestine ISD, I have read the District’s RUG and agree to abide by its provisions. It is understood that access to the internet, the District’s computer network system, or District technology is a privilege, not a right. Failure to abide by the guidelines in this document could result in the revocation or access privileges, disciplinary action, or legal action, as deemed appropriate. In addition, I understand that there are certain expectations and responsibilities regarding what I do online. I agree to the following rules:**

1. \_\_\_\_\_ I understand that the use of school technology is for educational purposes and will not use any resource (games, social media sites, messaging, etc.) in a manner that disturbs the learning process.
2. \_\_\_\_\_ I will always use appropriate and respectful language in my academic work, when posting comments online and in social communities, and in e-mails or other means of electronic communication.
3. \_\_\_\_\_ I understand that anything I do online or electronically is not private and may be monitored.
4. \_\_\_\_\_ I will keep personal information about myself and others private at all times.
5. \_\_\_\_\_ I will only use my username and password to log-in to a school device, website or learning management system. I will not share my username and password with anyone except a teacher, administrator or my parent/guardian.
6. \_\_\_\_\_ I will seek help if I feel unsafe, bullied or witness unkind behavior. I understand that certain behaviors such as cyberbullying and “sexting” (the digital transmission or inappropriate messages, photos or videos) may result in legal consequences or convictions in a court of law.
7. \_\_\_\_\_ I will respect the intellectual property of others and properly acknowledge all information, videos, photos or music acquired through online sources. I will never take credit for another person’s work.
8. \_\_\_\_\_ I will not use technology to cheat or share information with other students about a test or a non-collaborative project or assignment.
9. \_\_\_\_\_ I will maintain a positive “digital footprint” and understand that anything I post online about myself or others may affect my reputation and future job or college prospects.
10. \_\_\_\_\_ I will take care of all technology both on and off campus and report misuse or inappropriate use to my teachers or an administrator.
11. \_\_\_\_\_ I understand that use of any means to encrypt communications or files, disable or bypass the district’s Internet filtering or security system is subject to PISD’s Student Behavior Policy.
12. \_\_\_\_\_ I will not attempt to destroy, disable or gain access to district computer equipment, district data, the data of other users, or other networks connected to the district’s system, including uploading or creating computer viruses.

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
ID Number

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Date

As the parent/guardian of \_\_\_\_\_, I have read the  
*(Student’s Legal Name)*

Palestine ISD’s Internet, Responsible Use Guideline (RUG). In consideration for my student’s use of Palestine ISD’s Internet, Computer Network System, and Technology, I hereby release Palestine ISD, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my student’s use of, or inability to use, the system, including, without limitation, the type of damage identified in the Palestine ISD’s RUG.

\_\_\_\_\_ Yes, I give my student permission to participate in the District’s Internet System, Network System, and/or with the District’s Technology and certify information on this form is correct. ***I also certify that I have reviewed this information with my student and that he/she understands the consequences of violating these guidelines.***

\_\_\_\_\_ No, I do not give permission for my student to participate in the District’s Internet System, Network System, and/or with the District’s Technology.

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Parent Name

\_\_\_\_\_  
Campus Name